



DRAFT AGENDA School Board of Directors

Monday, June 13, 2016

Board Finance Training 5:00-5:30 p.m. Location: Board Room, Second Floor

Stephanie Rodgrigez-Moser, Tom Potter, Heidi Auel, Melissa Lundeen, Lynda Evenson, Kristi Crocker, Meg Litts present;

Chad Turcotte and Crystal Magnan absent

Chuck Herdegen provided financial training for us around building a budget.

Board Meeting time: 5:30-7:00 p.m. Location: Board Room, Second Floor

1. Call the meeting to order: Tom Potter called the meeting to order at 6:05 following the board training

2. Approval or Revisions to Agenda

3. Meg added lease update

Motion: Melissa

Second: Heidi

Vote: Unanimous approval

4. Community Forum (3 minutes) : No community members present

5. Consent agenda:

a. Minutes 05.09.16

Lynda made Motion to pull from consent agenda to amend
Heidi seconded

Vote: Unanimous in favor

b. Enrollment: currently at **Total = 119 students**

100 = K-6 students, PreK = 19 students

c. **Projection for 2016-17**

PreK	12
K	19
1	15
2	16
3	18
4	19
5	5
6	7
Total = 99 K-6	

6. Action Items

a. Financial Planning:

- i. Management Report
- ii. Financial Report
- iii. 2016-17 Budget: training on how this was built; need to approve tonight Revised fiscal 16 and proposed fiscal 17.

Motion: Heidi made motion to approve all three reports

Second: Lynda seconded

Discussion: Sod removal—need itemized inventory for this bill so that sod bill is paid out of grant for gardens

Vote: Unanimous approval

b. Certified Staff Work Agreements

7:45-3:45 eoM -T 7:45-4:30 W 7:45-3:00 Th-F eoM

Motion: Stephanie made motion to approve schedule

Second: Melissa seconded

Discussion: Pleased with focus on students; respecting professionalism of staff

Vote: Unanimous approval

c. Bids: Custodial Services: Tabled until July; Lynda will contact another service; Meg may contact another

- i. Rasinski
- ii. Janitorial Services of America

d. Authorization of Meg Litts, director:

- i. IOWA
- ii. LEA representative for Title I Record of Continuous Improvement

Motion: Lynda made motion to approve authorization of Meg for both roles

Second: Stephanie seconded

Vote: Unanimous approval

e. Minutes from May: Lynda was present

Motion: Lynda made motion to approve minutes

Second: Melissa seconded

Discussion: Lynda was actually present and minutes were modified

Vote: Unanimous approval

7. Highlights from School Director:

- a. Spring Assessments
- b. Continuous Needs Assessment
- c. Staffing Update
- d. Marketing Specialist Update
- e. Lease Agreement Update

8. Committee Reports:

- a. Garden Project/Grants Update: Melissa/Heidi

It's been a great learning experience.

The plots/raised beds will go in in the next few weeks

Need soil, skidsteer to put in beds, and woodchips to go around base
Received \$250 YES! Award we can use for gardens/water feature

b. Policies

These will be part of handbooks and rolled out for review and approval for July and August with first and second readings.

9. Confirm next board meeting date: 07.18.16 board room 5:00 p.m.

10. Adjournment

Motion: Tom made motion to approve minutes

Second: Heidi seconded

Vote: Unanimous approval