



**APPROVED MINUTES
School Board of Directors
Monday, August 10, 2015**

~~Work Session time: 4:30-5:30~~ ~~Location: Cafeteria/Gym~~ **Postponed**

~~Finance Training: Chuck Herdegen~~

Board Meeting time: 5:30-7:30PM **Location: Cafeteria/Gym**

1. Call the meeting to order: 5:30 Chad called the meeting to order
2. Roll Call, Board Members Present: All present, Melissa Lundeen will be late
3. Board Members Absent:
4. Others Present: Kristi Crocker, Meg Litts
5. Community Forum (3 minutes) No community present
6. Review and approve Agenda
Motion: Heidi
Second: Evan
Approved: Unanimous
7. Review and approve the minutes from the 7/10/2014 regular board meeting
Motion: Tom
Second: Evan
Approved: Unanimous
8. Consent agenda:
New Hires
Open House: September 2, 3:30-5:00 & 5:30-7:00 come and go open house; 5:00 and 7:00 meetings in classrooms with teachers
Orientation for Children's House: Crystal = Assessments on Thursday, August 27; Jody = August 26 & 27
Wednesday, Sept. 2; to get students and their families comfortable with Children's House
9. Action Items
 - A. Old Business:
 1. Update on former site lease Possibly look to sublease the building so that we aren't out the total amount; we don't have legal counsel, but may need to seek out someone from Whittier Capital Group LLC.

2. SIG feedback No feedback yet until MDE finishes negotiating
3. Add in: Kids participating in extra activities—can we look into this?
Extracurriculars and Band/Choir
4. Switch to STAR from NWEA Limits on local assessments numbers of hours; power and types of data we get from it
Motion: Crystal Second: Evan Approved: Unanimous
5. Teacher Growth and Evaluation Plan Implementation: Pilot
6. Designation of Depositories Motion: Addition of Meg Litts as school director and Chuck Herdegen accountant from BKDA
 - a. Bremer Bank
 - b. Deerwood BankMotion: Tom
Second: Crystal
No discussion
Approved: Unanimous

Motion: Heidi: Check on closure of second Bremer account from which we transferred funds into first account
Second: Crystal
No discussion
Approved: Unanimous

B. New Business

1. Financial Reports:
 - Review budget, cash flow, and balance sheet
 - Review Management ReportMotion to approve: Tom
Second: Heidi
Approved: Unanimous
2. Corrective Action Plan for Special Education Audit
3. Calendar A schedule for cleaning week of August 24 will be sent out to families to sign up
4. Beginning Policy Handbook work
Motion Heidi: Meg review what policies we have and determine what we need
Chad Add to Motion: From there, designate which committees move forward from there
Second: Melissa
Approved: Unanimous
5. Kindergarten Early Admissions Policy: Need to review this
6. New Copier for Teacher Workroom: Checking into at least three bids; will make decision and have ready hopefully when teacher workroom is ready for start of school year

7. PTO Leave Policy: Meg suggested need to add days to this to be competitive, allow carry-over, or follow through on paying for unused PTO
8. Lunch food service vendor: Giovanni's
9. Handbooks: Meg is working on these
10. Crisis Plan: Meg is working on updating this; need new floor plan maps
11. Facility Use: Tennis group new, last year a basketball group or two

10. Informational Items: School Director's Report

- a. Enrollment: currently at ___ students, Preschool ___ students= ___ students
- b. Projected enrollment 15-16 SY=94
- c. Staffing: Have to hire one more teaching staff member and a nutrition specialist paraprofessional
- d. Playground update: We will continue to talk with Pete's about when we can complete this or roll this out; parents are very interested in making this happen and in helping out with the project; cost will be a consideration
- e. Parking lot/sidewalk update: We will not put in the full sidewalk this year as that will entail removing part of the parking lot, restoring green space, and installing a fence between the parking lot and sidewalk when we do put it in.
- f. Safe Schools Grant survey and PBIS update: Team met and took survey; waiting for results; Meg will attend training August 18 with NJPA coach
- g. Marketing update: Realty Folder from Positive Realty plus web site presence
- h. Teachers' work agreement and staff work agreement, review copy for any changes or revisions.
- i. Calendar of events for first months of school
- j. Director Training highlights and ah-has for implementation: Meg shared her elevator speech from Montessori 101 training in Portland in July

11. Committee Reports:

- a. MASA/MSBA training
Board members Moser, Auel, and Magnan attended

12. New Business:

Confirm next board meeting date: 09.14.15 to be held in the new board room on the top floor!

13. Adjournment