



Approved Minutes MEETING School Board of Directors:

Thursday, June 11, 2015

Board Meeting time: 5:30-7:30PM

Location: Main Office

1. Chad called the meeting to order.
2. Roll Call, Board Members Present: Crystal Mangan, Krista Johnson-Langehaug, Tom Potter, Melissa Lundeen via phone, Chad Turcotte
3. Board Members Absent: Evan Moser, Heidi Auel
4. Others Present: Chuck Herdegen, Kristi Crocker, Stephanie Dess, Meg Litts
5. Krista motioned, Tom seconded approval of the June agenda; passed 5-0
6. Community Input (3 minutes) N/A

7. New Business

- I. Crystal Magnan was sworn in; setting the meeting days/time/location and election of officer were tabled for July 9 meeting when other new board members will be present and Chuck will provide training on governance and finance at 4:30.

II. Consent Agenda: No consent agenda to approve this meeting

III. Chuck Herdegen from BKDA reported on our 14-15 and 15-16 budgets. Thus far we have spent 89% of our 14-15 budget.

- Attached sheets provide more detail
- Projected to have 103 students for SY 15-16
- GenEd increase in state aid: 2% for each of 15-16 and 16-17 approved by MN Legislature
- Special Education review up next near—due to program needs; school must absorb 10% of expenditures
- Did not increase salaries or benefits at this time—if student enrollment is up by November, we can revisit this to consider an increase at that time
- Our lease cost from \$178,000 to \$150
- Add \$20,000 for curriculum over the next 2 years
- additional staff development \$
- addition of \$11,000 to write the SIG grant; not all will be expended
- increase for DAC duties of \$10,000 (not hiring position, but adding to this role to off-set sub costs during testing times and to pay for additional hours that are associated with the role outside the contract day)
- No moving costs in the new budget
- Balanced budget w/fund balance

Krista motioned to approve the budget, Crystal seconded; vote 5-0. MC.

IV. Finance Reports: for May 2015

Chuck presented on our Finance and Management Reports; Tom motioned to approve, Crystal seconded; vote 5-0. MC

Summer Cleaning: Nor-Son will support the cleaning of construction dust and use of bathrooms for their workmen; Meg talked to Ruthie regarding cleaning during construction—would be \$80.00 per week, but with Nor-Son providing support, we will put the weekly cleaning money towards the deep cleaning that will be needed prior to the summer camps and start of school.

Meg also met with Dave Linder from Nor-Son re: the parking lot spaces and walked the grounds with both Dave and Blair at separate times to address the needs of the grounds.

- removal of shrub at NW corner that would interfere with sidewalk to be installed from parking lot to W sidewalk
- removal of volunteer trees along that NW wall and clean up of shrubs
- South of main sidewalk to entry, need to remove shrubs as they are not in good health and the landscaping is sloping towards the foundation; proposed to remove and relandscape to establish appropriate slope of land from foundation
- Flag pole; need to trim trees in order to get that working/visible; Congressman Nolan has indicated an interest in being part of flag raising ceremony, may donate flag from Capitol
- Tree removal on that same side of building, south of main walkway; some trees in bad shape and need to be removed around Children's House and to side of South entry.
- Chad noted that to do this, we would need to plant more trees to meet city requirements
- Chad will seek out bids for this process of tree removal as Blair indicated they do not typically do this scale of removal (trees)
- Note: Have Pete Nistler invoice separately for this work re: the construction projects

V. Lease Aid Agreement: Chuck is working on this and will keep us informed of its progress

8. Director's Report

- ✓ Currently we are near the cap in both E1 classrooms, and approaching it in E2. Due to need to enroll at least 11 more students (and lose none) to be at a balanced budget, the board voted to suspend the cap on the number of students in a classroom for E 1 and E 2; Chad motioned to raise the cap to 30 students for E1 & E2 classrooms and revisit these numbers in July; Tom seconded; vote 5-0. MC
- ✓ We have been accepted in a pilot project for Safe Schools with NJPA, MDE, and the National School Climate Center. This is a way to support our PBIS work, which we are still waiting to have the new cohort applications open. Kelly Jelencich-Klein will head this up.
- ✓ We were approached by Youth Energy Summit (YES!) to apply for partnership. The focus of this group is to work with schools around students surveying, identifying, and planning a solution to a problem in the school community or community at large. This year, NJPA is paying the \$400.00 membership fee. Melissa presented on her meeting with the YES! coordinator and how many of the current projects we have going on are a good fit with YES!, including having her as our EE for next year. Melissa motioned for us to partner; Krista seconded, vote 5-0; MC.
- ✓ SIG grant was submitted and we have been asked for clarifications at this time, due June 19; Chuck helped bring clarification to some line item budget issues where there was some confusion about what was and wasn't allowed.
- ✓ Marketing: Arts in the Park done in the past, but no applications resulted from this ever

9. Committee Reports: N/A

10. Confirm next board meeting date: July 9, 2015 4:30 work session w/Chuck for new and all board members; 5:30 regular meeting

11. Tom motioned to approve the Annual Report and regular May board meeting minutes; Krista seconded; vote 5-0. MC

12. Adjournment: Krista moved to adjourn, Tom seconded; vote 5-0. MC