



School Board of Directors

Approved Minutes

Thursday, August 17th, 2017

Board Meeting time: 5:30-7:30 p.m.

Location: Board Room, Second Floor

1. Call the meeting to order

Tom called at 5:30

Present: Tom, Kelly, Melissa, Ed, Ben, Crystal, Lynda

Others: Kristi, Tanya

2. Approval or Revisions to Agenda

Melissa motion to add a handbook update to the secretary report

3. Community Forum (3 minutes)

4. PAC

Has all school year events planned. Over \$700 was raised last year with SCRIPT. They have made a flyer for PAC, and a welcome letter for parents. They made 600 pencils with labels for about \$45. They will have a booth for orientation.

Rhianon Presentation via Skype: Charter school authorizing; gave info about what charter schools are and why they are an authorizer. Should review MN Statue 124E. Effective Board information. We are in re-authorization: the application is due by November 1st. By March 1st we would know our re-authorization status.

Our contract: Due Nov 1st. It must be around 35 pages (not including attachments.) Must be approved by the October board meeting. *Even with no ELL we need a plan.

**Crystal made motion to create an action committee for the re-authorization application, second by Ben. The committee should have draft by next meeting.

5. Consent agenda:

- a. Minutes from 7/20/17
- b. Financial Report

Based on Chuck's financials we need 5 more students to get to 107 for K-6

- c. Management Report
- d. Enrollment Projection for 2017-18:

PreK	19
K	20
1	18
2	14
3	13
4	22
5	11
6	4
Total = 102 K-6 19 PreK = 121	

Crystal motioned to accept the consent agenda, Ben second.

Vote unanimous

No discussion

6. Action Items

a. PTO

Crystal gave a proposal for PTO:

Discussion: Ed brought up the fact that we are struggling financially and may not be able to afford to give everyone 10 days. Ben would like to see how it would affect the financials; specifically what we pay now, and what it would cost with more days.

Ed made a motion to start employees at 5 days PTO, after 2 years completed the PTO would jump to 7 days, after 5 years jump to 10 days PTO. There can be 2 days carry over. second by Kelly

Vote unanimous

b. Teacher training plan and curriculum

E1 teachers working together to plan curriculum. Heidi will be taking over as instructional coaching and curriculum mapping. Crystal will be taking over monthly Monday montessori training. Kelly will be working to lead our LIT and PLC meetings.

c. Director job description and performance review

Kelly made a motion to approve the director job description, evaluation and agreement, second by Crystal.

Vote unanimous

Discussion on a possible recruitment bonus? We would need to have some targets and make it an amendment.

d. Administrative Assistant - Salary

Kristi proposed \$20,000 salary. The assistant now has more responsibility. \$19,723 would be the amount at \$13.50, which is what she will be starting in August. Lynda is going to speak with Chuck

e. Hires

Hired a second E2 teacher!! Hired a paraprofessional that has a teaching license.

f. Montessori Consultant Proposal
Irene \$7000 last year, this year her proposal is \$7500 which will cover her travel expenses

7. Highlights from School Director
a. Student Updates
Lots of tours are still happening.

MCA Proficiency
40 to 58 for reading
56.8 to 56.1 for math

b. Environmental Updates
Heidi and Kara went to EE workshop at the Audubon. Both got micro-grants!! KAXE will be working to get some students on a podcast for phenology.
There is a marker recycling program

c. Marketing
Kristi still working on Facebook and a radio ad.

Ben spoke about how we need to add some info to our website before the launch. Because of how people are searching for things online, we need to focus on how we can get information that would appeal to our community. Ben is going to send out a document with our main questions so that we have time to "fill in the blanks" before meeting. Krisit and PAC have photos to use.

d. Annual Report and WBW
Just finished up the 2016-2017 report and will begin the next one starting next week

e. ACNW Leader's Retreat
November 10 and 11 - They cover 2 attendees. Kristi thinks we should all go.

f. Dragonfly Run flyers
g. Playground Committee
Karla would like to start a playground committee. Karla should speak with Tanya from PAC

8. Committee Reports
a. Secretary's Epicenter Report
b. Personnel Committee

9. Confirm next board meeting date (Sep 21st at 5:30)

10. Adjournment

Melissa motioned to adjourn, crystal second

Vote unanimous