



Discovery Woods

School Board of Directors

Thursday, March 22, 2018

Location: Board Room, Second Floor

Board Meeting time: 5:30-7:00 p.m.

Mission: To provide Brainerd Lakes Area families a choice for quality elementary education centered around the individual needs of the child with a focus on the environment.

Vision: Discovery Woods is dedicated to educational excellence, environmental stewardship, and personal growth. Our students will have the foundation to be critical thinkers and responsible citizens.

1. Call the meeting to order

Members Present: Tom, Ben, Kelly, Melissa, Crystal

Members Absent: Lynda, Ed

Others Present: Rhiannon from ACNW, Chuck

2. 5:34pm Tom called the meeting to order

3. Approval or Revisions to Agenda

Adding an action item to approve next years schools calendar (E)

Action item to accept April 2nd as a snow day make-up (F)

Action item for expansion decision (G)

4. Community Forum (3 minutes)

NA

5. PAC Update

NA

6. ACNW Renewal Decision Presentation by Rhianon Sargent

NCNW board approved 3 year contract renewal

July 1st is our deadline, so our board will need to approve at the June meeting

Contract has a template (section 1) and exhibits (section 2)

May 15 deadline for exhibits and goals

Exhibit A is provided

Exhibit B is articles of incorporation

Exhibit C Bylaws

Exhibit D Description of Educational program

Exhibit E Description of additional programs

Exhibit F Statutory Purposes ***Make sure this is what you want this to be****Need to have 1, only add more if you really want, make it meaningful

Exhibit G Academic goals

Exhibit I Admissions Policies and procedures

Exhibit J Governance and Management Plan

- Exhibit K Financial Management Plan
- Exhibit L Board Member Statement of Assurance (don't sign until contract is accepted)
- Exhibit M Charter School Closure Plan
- Exhibit N is NA for us
- Exhibit O Performance Evaluation provided by ACNW: Cross reference with your new EE goals: It has a description of the fast track renewal
- Exhibit Q possible interventions
- Exhibit R
- Exhibit S Performance improvement plan
- Exhibit S and G will be worked on with Rhiannon

7. Financial and Management Report

Chuck walked us through the financial and management statements. Projecting 20.5% surplus. Melissa made a motion to accept the Financial and management report, Ben made a second Vote unanimous

Discussion: Need to work with Chuck on an updated 4 year budget to reflect more enrollment

8. Review ACNW's

9. Consent agenda:

- a. Minutes from 2/15/2018
- b. Enrollment for 2017-18 and Projection for 2018-19

PreK	22	PreK	20 (15)
K	18	K	20 (2 wait list)
1	19	1	19
2	11	2	17
3	13	3	14
4	21	4	13
5	13	5	21
6	7	6	13
Total: 124	K-6: 102	PreK: 22	Total: 137 K-6: 117 PreK: 20

Kelly made a motion to accept the consent agenda , Crystal made a second Vote unanimous

10. Action Items

- a. Montessori Inspired Program

Crystal makes a motion to accept the program plan, Ben was a second Vote unanimous

b. Bylaws

Melissa made a motion to accept the bylaw revisions, Crystal was a second
Vote unanimous

c. Approve 2016 MN Attorney General Charitable Org Annual Report, Form 990

d. Marketing budget/idea (Postcards)

\$1,300 postcard quotes for 3,000 postcards
Do not need approval, but we approve:-)

Adding an action item to approve next years schools calendar (E)

Crystal made a motion to approve, Melissa was a second
Vote unanimous

Action item to accept April 2nd as a snow day make-up (F)

Melissa made a motion to follow Brainerd Calendar and have school on Monday, Crystal was a second

Vote unanimous

Action item for expansion decision (G)

Next year we hope to be able to submit an expansion request; however, at this time our work is focused on our contract renewal.

11. Highlights from School Director

a. Epicenter Report

Mid-year evaluations with specialists and paras next week

PBIS grant requirement training for \$800

Playground committee is needed because we have stuff in storage that needs to be taken care of

12. Committee Reports

a. Website Committee

Ben will be working with Kristi and Taylor, possibly Heidi, to make some people "contributors" and others as editors

b. Personnel Committee

c. Curriculum Committee

13. Confirm next board meeting date

April 19, 2018

14. Adjournment

7:32 pm