



**Discovery Woods - District # 4198**  
**Board of Directors Board Meeting**  
**5:30-7:00 p.m. at 604 N 7th Street, Brainerd, MN 56401**  
**Date: March 16, 2010**

**Mission:** To provide Brainerd Lakes Area families a choice for quality elementary education centered around the individual needs of the child with a focus on the environment.

**Board of Directors' Purpose**

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call the meeting to order: 5:30 p.m.

Present: Tom P., Kirsten S., Kara D., Amanda B.

Absent:

Ex-Officio: Kristi C.

Guests: Amanda Allord, Kelly Rimpila (via phone)

1. BOARD TRAINING - Sounding Board about Parliamentary Procedures
2. COMMUNITY FORUM - PAC UPDATE (3 minutes)-
  - a. Planning for end of the year picnic
  - b. Determining yearbook cover contest results. Amanda A. will send a copy of the drawing form to Taylor to resend to families to get more entries by Friday 3/27.
3. MINUTES :
  - 3.1 February 10, 2020
    - a. M/S/A (Kara/Kirsten): Approve February's meeting minutes
4. REPORTS
  - 4.1 Academic:
    - a. Emergency board meeting at 3:00 p.m. on 3/16 to discuss
    - b. LIT is meeting 3/17 to discuss distance learning plan
    - c. Distance Learning survey has been sent to families asking to be completed by noon 3/17
  - 4.2 Financial and Management:
    - a. Kelly R. attended via conference call to review finances
    - b. M/S/A (Amanda/Kara): Accept the financial report as presented
    - c. Reviewed 990 tax forms
      - i. M/S/A (Kara/Kirsten): Accept the 990 form with spelling changes noted during discussion.

4.3 Enrollment:

Current Enrollment:

Preliminary numbers for 2020-2021:

PK	21	PK	7
K	18	K	19
1	23	1	18
2	16	2	20
3	20	3	16

	4	16		4	21	
	5	16		5	12	
	6	10		6	15	
	Total = 140			K-6 119 PreK = 21		
	Total = 128			K-6 121 PreK = 7		

4.4 School Director:

- a. Parent teacher conferences have been halted until further plans in place for school closure
- b. Certificates to students selected as responsible, respectful, and peaceful at March assembly

4.5 Environmental Education:

- a. Heidi will attend with possibly two staff members to the annual environmental retreat
- b. EE projects and goals will be a part of the curriculum planning for extended school closure

5. OLD AND/OR UNFINISHED BUSINESS

5.1 New Administration Position

- a. Task force meeting postponed due to COVID-19 crisis

6. NEW BUSINESS:

6.1 2020-2021 School Calendar

- a. M/S/A (Kara/Amanda) Accept 2020-21 calendar with changes discussed

6.2 Financial committee meeting

- a. Committee met March 4 to discuss finances for new administrative position
- b. Committee decided that it is financially feasible to support a new position for the 2020-21 school year

Next Board Meeting: April 20, 2020 at 5:30 p.m.

Next Board Work Meeting:

Meeting adjourned by Tom P. at: 6:10 p.m.

Board minutes submitted by: Amanda B.

Board Meeting Discussion Checklist:

- Operations
- Financials
- Academics
- ELP
- Director development
- Board Training